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| **Position Title** | Junior Classroom Teacher |
| **Faculty/Department** | Junior School |
| **Reports To** | Head of Junior School |
| **Award** | Independent Schools NSW/ACT Standards Model (Teachers) Multi-Enterprise Agreement 2021 |
| **Classification** | Relevant MEA Classification |
| **Position Number** | TBA |
| **Date Last Reviewed** | 12 September 2022 |

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| **POSITION PURPOSE** |

The Junior School at Hunter Valley Grammar School is an authorised International Baccalaureate World School, teaching the Primary Years Programme. Junior School teachers are engaged to provide stimulating, engaging, collaborative, evidence-informed education to K-6 students, contributing to the School’s cultural, curricular and co-curricular life.

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| **KEY ACCOUNTABILITIES** |

* Teach a K-6 class as Homeroom teacher, including 69 x30-minute curriculum lessons in the 90-lesson (two-week) cycle and assemblies, roll-call and pastoral time.
* Work as an effective member of the team, demonstrating excellent interpersonal skills.
* Be proactive in providing an academically challenging, stimulating, and safe environment where students are enthused about learning.
* Attend all assemblies.
* Attend parent/teacher nights, presentation ceremonies and other school functions as determined by the Principal, some of these are outside of normal hours.
* Attend our annual school camps; which generally occur during term time and require nights away from home.
* Support colleagues by taking occasional relief lessons.
* Contribute to the co-curricular programme of the School.
* Have an active professional development plan and attend all required PD sessions & staff meetings.
* Be familiar and continually upskill in the learning management and information technology systems that the School utilises.
* Any other duties as directed.

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| **CORE EXPECTATIONS** |

* Maintain strict confidentiality with respect to the School's business.
* Display a strong dedication to customer service.
* Foster a commitment to continuous improvement and the value of collaboration and sharing of knowledge and information.
* Demonstrate overt support for the School values.
* Develop and maintain positive working relationships with stakeholders; particularly during times of organisational disruption.

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| **POSITION DIMENSIONS** |

**People Management:**

Nil

**Budget / Expenditure:**

As advised by Principal and Chief Financial Officer annually.

**Significant Working Relationships:**

* Junior School Classroom Teachers
* Heads of Stage
* Head of Curriculum

**Work Pattern:**

* The Junior School Classroom Teacher will have a teaching load equivalent to 69 x 30-minute periods over a two-week cycle, supplemented by assemblies, roll-call and pastoral times with the teacher’s homeroom class.
* The Junior School Classroom Teacher is expected to work the days and hours required to fulfil the obligations of the role; these may vary depending on the specific requirements of the Junior School and the necessary obligations the role demands at certain times of the year.
* All staff are expected to be on campus each term from 8:00am until at least 4:00pm, Monday to Friday.

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| **SELECTION CRITERIA** |

**Essential:**

1. Be an all-round professional, dedicated to continuing development and excels in working collaboratively.
2. Be able to demonstrate excellence in improving student learning and wellbeing outcomes.
3. Be able to demonstrate how their teaching practice incorporates a sound evidence-base and inspires young learners.
4. Have sound knowledge of the NESA syllabus outcomes for Primary Education and proven skills as a Primary Classroom teacher.
5. Understand Guided Inquiry and be able to successfully implement it in the classroom.
6. Value a partnership with families of the School in seeking the best outcome for each student.
7. Understand and is committed to the Australian Professional Standards for Teaching.
8. Be accredited with NESA (or be eligible for accreditation) and hold an appropriate tertiary qualification or qualifications.
9. Current Working with Children Check.

**Desirable:**

1. Experience with the Primary Years’ Program (International Baccalaureate), or extensive knowledge of the PYP, will be regarded as beneficial, but no excellent teacher who is willing to learn will be disqualified for not having taught already in a PYP school.
2. Strong ICT skills will be regarded favourably. This includes the purposeful integration of technology into classroom pedagogies and the capacity to use technology well in completing personal professional tasks.

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| **SUBMITTING AN APPLICATION** |

Suitable applicants should apply by submitting their CV and Covering Letter addressing the selection criteria to the HR Team at [recruitment@hvgs.nsw.edu.au](mailto:recruitment@hvgs.nsw.edu.au).

Inquiries regarding the position may be directed to Human Resources via email [hr@hvgs.nsw.edu.au](mailto:hr@hvgs.nsw.edu.au)

**Applications close: 9am Monday 10 October 2022**

Applications received after this date will not be considered.